

# The Community Center at Stuyvesant High School 2011 Permit Application

## Answer all questions completely.

- Attach copies of your League's guidelines and by-laws.
- A full schedule of games and roster must be submitted with application.
- All participants must submit photo identification cards.
- No one is allowed entry into the facility if they aren't on the roster. **NO EXCEPTIONS.**
- No permits will be granted unless the back of this application is signed.
- Permit applications are only accepted within the hours of 3pm – 9pm, Monday through Friday, and 1pm – 8pm, Saturday and Sunday.
- A one-time non-refundable \$30.00 processing fee must be submitted with application. Make checks payable to: Battery Park City Parks Conservancy. Send or deliver checks to BPCPC offices at 75 Battery Place, New York, NY 10280.

## SECTION I Applicant Information

- 1a** Name of Organization \_\_\_\_\_
- 1b** Name of Contact \_\_\_\_\_
- 2** Mailing Address \_\_\_\_\_
- 3** Phone: Day-time (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_  
Night-time (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_  
Mobile (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_  
Email \_\_\_\_\_

## SECTION II Permit Information

- 1** Type of Organization:  Non-Profit (copy of 501C3 status required)  
 For Profit Community Based Organizations of 20 or fewer people  
 For Profit Organization/Corporation of 20 or more people  
 Adult Team / League  
 Other: \_\_\_\_\_
- 2** Facility:  Gymnasium  Dance Studio  Meeting Room  
 Other: \_\_\_\_\_

- 3 Please describe the activity (i.e., children's ballet, volleyball): \_\_\_\_\_  
\_\_\_\_\_
- 4 Total number of two-hour sessions per facility being requested: \_\_\_\_\_  
Date(s) / times requested: \_\_\_\_\_  
\_\_\_\_\_

**SECTION III Activity Information**

- 1 Gender of Participants:  Female  Male  Co-Ed
- 2 Age of Participants:  10 & under  11-14  15-17  18 & over
- 3 Please describe any equipment / accommodations requested: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SECTION IV Additional Contact Information**

- 1 Secondary contact: \_\_\_\_\_
- 2 Home Address: \_\_\_\_\_
- 3 Phone: Day time (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_  
Night time (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

**SECTION V General Information**

- 1 Does each team/member pay membership to league?  
 Yes  No  
Total amount each team/member pays to league/organization \$ \_\_\_\_\_
- 2 Number of players per team: \_\_\_\_\_ Number of teams: \_\_\_\_\_
- 3 Number of referees per game: \_\_\_\_\_  
Are the referees compensated?  Yes  No By whom? \_\_\_\_\_
- 4 Does the league provide any other service?  Yes  No  
If yes, please list: \_\_\_\_\_
- 5 Number of spectators anticipated: \_\_\_\_\_
- 6 Will the event be advertised?  Yes  No  
Please provide details: \_\_\_\_\_  
\_\_\_\_\_

## SECTION VI Cancellations and Liability

- 1 BPCPC reserves the right to use its discretion and close facilities or cancel permits without notice.
- 2 The Permittee, at their expense and for the term of the permit, shall furnish and show evidence of General Liability Insurance coverage in the amount not less than \$2 million (combined property damage and/or bodily injury including death) single limit per occurrence. Commercial General Liability Insurance, maintained with an insurance carrier authorized to do business in New York, shall name the Battery Park City Parks Conservancy, Battery Park City Parks Authority, the City of New York, and each of the commissioners, officers, agents, employees, successors, and assigns as additional insured's there under.
- 3 The Permittee is liable for all damage or injury to property or persons that may occur or be caused by the use of the permit, and by accepting the permit the Permittee agrees to hold harmless Battery Park City Parks Conservancy Corporation, Battery Park City Authority, the State of New York, the city of New York, their officers, directors, employees, agents, successors, and assigns from any claim from any claim whatsoever which may result from such use.

**I have read and understand the rules and procedures that apply to the rules of the Community Center at Stuyvesant High School and the insurance of permits and agree to comply with them.**

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_  
(Applicant must be 18 years of age or older)

### Permit Prices

	<u>Dance Studio Rental</u>	<u>Basketball Gym Rental</u>
Non-Profit Organization	\$25.00 per hour	\$50.00 per hour
Community Organization	\$50.00 per hour	\$75.00 per hour
Corporate Organization	\$90.00 per hour	\$160.00 per hour

**Birthday Parties:** \$350.00 (entire package); \$250.00 (Basketball only); \$200.00 (Dance Studio only)

One hour of organized games and activities in the basketball gym with a Program Leader/Specialist and Program Helper. Followed by another hour in the Dance Studio where the partygoers can enjoy the food and cake that is presented by the family of the birthday individual.

The birthday individual will also receive a gift provided by the BPCPC/CCSHS.

A minimum notice of 3 weeks is required when requesting a birthday party.

The gym is available for birthday parties on Saturday's between 5PM and 8PM and Sunday's between 6:30PM and 8:30PM.

**Community Center at Stuyvesant High School  
Battery Park City Parks Conservancy  
75 Battery Place, New York, NY 10280  
212 267 9700 ext. 370  
646 210 4292 (Lobby)**